

ThunderPOS for iPad



Frequently Asked Question

2:21 PM Wed Apr 1

92%

License



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Version 26.4.1

User Name _____

Password _____

→

What is it?

ThunderPOS for iPad can be used in combination with the back-office cloud site (<https://www.thunderpos.net>) as a full point of sale solution, or in combination with one or more ThunderPOS for Windows station to use as a linebreaker. In either case, your database will reside on the cloud, allowing you to check people out wherever your iPad can have an internet connection.

What can I do with it?

- Two alternate screens for processing transactions at the register. The standard register screen allows you to scan items with a standard bluetooth scanner. The touchscreen register is for stores that prefer to present a list of items for the cashier to select from. The touchscreen can be configured from your backoffice. Both screens make it simple to sell new or used items, and to accept trade-ins in up to five conditions. You can even vary your trade-in price based on whether you are paying store credit or cash. ThunderPOS for iPad also allows you to place and take deposits on special orders and pre-orders. Optionally, you can even import new items on the fly from numerous industry databases.
- Sell and redeem gift cards quickly and easily. Look up balance on any gift card at the register
- Process credit cards with either an integrated iPad card reader or a full PIN pad.

- Search and view your inventory items by item ID, name, description, category, dept, etc. View information on any of your inventory items and add it to the transaction as new or used. Serial numbered items are also supported.
- Search and view your customers by customer ID, name, phone number, etc. View information on any customer, including store account or loyalty program information. Update customer information such as phone number and address at the register. Add new customers to your store database.
- Search and view previous sale, return and trade-in transactions. Search by customer, date, register, cashier, etc. View all items sold on previous transactions and add an item to a return with one click.
- Search and view all open customer orders, including special orders and pre-orders. Select an order being picked up and put it on the current transaction.
- Add bluetooth barcode scanner, receipt printer, and cash drawer for a full Point Of Sale station

I'm new to ThunderPOS. Can I try a demo of the ThunderPOS iPad register app?

Sure! ThunderPOS for iPad requires a database in order to function. In order to let you browse around the app, we have set up demo backend accounts for different store types, which you can browse. Logging onto the demo is easy.

I'm already a ThunderPOS user. How do I get it?

You'll need a few things: An iPad, a license for ThunderPOS, and for your database to be cloud-based rather than running from a local server. If you don't have any of these things, contact Sales for more detail at (919) 387-7597x100. Once you have the components installed on your local server, you'll need to download ThunderPOS from the app store. Support can assist with the settings, but we'll show you where they're set below.

What if I want to use a desktop version instead?

If you want to use a desktop version, that's completely fine! Look for more information on our Windows version on <http://www.thunderpos.com> or contact us at (919) 387-7597; you can use the desktop version in addition to or instead of an iPad.

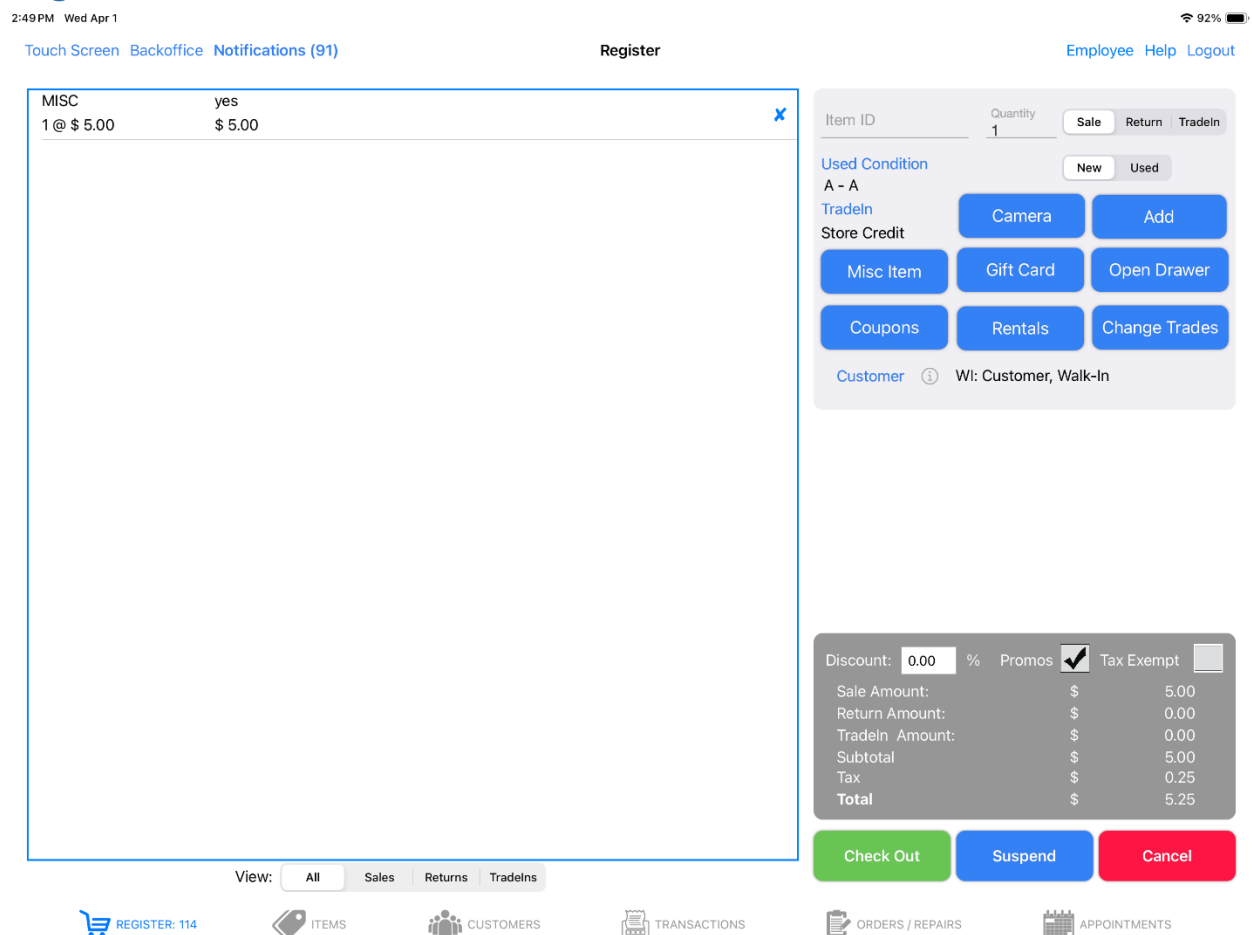
What if I want to use a web register instead?

If you want to use a web based register through thunderpos.net, that is also available for cloud users!

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Register Screen



There are two register screens available for use in the iPad. First, pictured above, is the traditional invoice screen. This is meant for use with a scanner.

You can switch between **selling items**, **returning items**, and **trading items in** by touching the tabs to the right of item id.

You can make modifications to an item that is on the invoice by touching the item on the list; this will take you to the item change screen described below.

You can remove items from the invoice by swiping along that item to the left on the item list.

The words that appear in blue are functional; touching them will take some action. Text in black or white is informational.

Quantity allows you to change how many you're selling.

You can tab between new and used to change between selling new items and selling used items.

Touching Used Condition allows you to change between your used conditions – ABCDE or 1 or 2 depending on your schema set through ExtremePOS. This is used for adjusting the value of items that are used when they are placed on the invoice, whether for sales, returns, or trade-ins.

Touching Trade-in Payment allows you to change whether trade-ins are for cash or for store credit.

Add Untracked Item allows you to sell an item that is not in your inventory. You can fill in a cost, description, price and whether it's taxed or not.

Add Gift Card places a gift card on the invoice, allowing you to sell either a Vantiv gift card or an internal ExtremePOS one.

Gift Card Balance will allow you to check the balance of a gift card.

Open Drawer pops a cash drawer, if one has been configured in settings.

Customer allows you to enter a customer id and select it. If you need to search, go to the customer tab along the bottom. The *i* button to the right will give full information on the selected customer.

Discount allows you to give a percent discount to the entire invoice.

Check Out will bring you to the checkout screen, described below.

Suspend will place an invoice on hold. You can recall on hold transactions through the transactions tab.

Cancel will delete the current invoice, removing all items and defaulting back to the cash customer.

Finally, along the top, Touch Screen Register will swap to the other register view, described below, while logout will take you back to the login screen.

Touch Screen Register

2:49 PM Wed Apr 1

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Register Backoffice Notifications (91)

Touch Screen Register

Employee Help Logout

The screenshot displays the Touch Screen Register interface. On the left, a grid of items is shown under the 'Games' category. Each item is represented by a green button with text. Below the grid are 'Groups' (CDs, Vinyl, Games) and a 'More' button. On the right, a transaction summary is displayed for 'MISC' with a quantity of 1 and a price of \$5.00. Below the summary is a 'View' dropdown menu with options: All, Sales, Returns, TradeIns. A detailed summary table is shown below the dropdown.

Item	Price
MISC	yes \$ 5.00
1 @	\$ 5.00

View: All Sales Returns TradeIns	
① Wl: Customer, Walk-In	
Discount:	0.00 % Promotions On
	Tax Exempt Off
Sale Amount:	\$ 5.00
Return Amount:	\$ 0.00
TradeIn Amount:	\$ 0.00
Subtotal	\$ 5.00
Tax	\$ 0.25
Total	\$ 5.25

The touch screen register is more appropriate for stores with a relatively small number of items, operating without a scanner. You can flip between the touch screen register and the standard register in the middle of an invoice, using the button in the top left of the screen.

The majority of the space on this version of the screen are items and groups that are set up for display within store server. Touching these items will add them to the invoice.

As on the other screen, touching an item will allow you to change it, and deleting the item is done by swiping to the left.

Check out will take you to the checkout screen.

Many of the functions on this screen are the same as those on the normal register, but are hidden beneath the more option:

The screenshot displays the Touch Screen Register interface. On the left is a grid of item cards under the 'Games' category, including items like 'Bags Unlimited SLP3R3 - 12 LP IN LP Jacket Sle...', 'NO CAP HEMP CO CART SOUR DIESEL', 'GRAV DONUT CHILLUM WHITE', 'GRAV 5" SITTER SHERLOCK LAVENDER', '12" GRAV BEAKER GOBLET 388.0', 'David Bowie - Glam', 'Deluxe Wooden Standing Art Easel', 'GRAV DONUT CHILLUM GREEN', 'GRAV 5" SITTER SHERLOCK LAKE GREEN', '9" UB5.3 UPRIGHT BUBBLER BLAC...', 'BOSS SMALL BEAKER DLT', 'Welcome to Death Row: Signature Series...', 'GRAV 8" GANDALF PINK', 'JANE WEST BEAKER DLT', 'GRAV 8" GANDALF BLACK', 'RICK MORTY STRAIGHT NON ENGRAVE DLT', 'SILVER SCREENS', 'ASH CATCHER', 'GRAV FIRE', 'GRAV MEDIUM', 'RICK MORTY BEAKER NON ENGRAVED DLT', 'BRASS SCREENS', 'BOSS BEAKER WATERPIPE 20" DLT', 'GRAV 5" SITTER SHERLOCK BLUE', 'BEAKER 2 PERC SHOWER 20 WATER P', 'GRAV GO3 V GRAVITRON', 'NO CAP HEMP CO CART OG KUSH', and 'GO 4 GRAV LABS XL GRAVITRON'. Below the grid are 'CDs' and 'Vinyl' buttons. A floating action menu is open over the grid, containing buttons for 'Suspend', 'Cancel Transaction', 'Change Customer', 'Change Condition', 'Change TradeIn Payment', 'Change Discount', 'Misc Item', 'Gift Card', 'Rentals', 'Open Drawer', 'Turn Promotions Off', 'Change Trades', 'Turn Tax Exempt On', 'Coupons', 'Camera', and 'Trade Container'. At the bottom of the menu are 'More' and 'Check Out' buttons. On the right, a transaction summary window shows 'MISC 1 @ \$ 5.00' with a total of '\$ 5.00'. Below this is a 'View:' section with tabs for 'All', 'Sales', 'Returns', and 'TradeIns'. A summary card shows 'Wi: Customer, Walk-In' with a discount of 0.00%, sale amount of \$ 5.00, return amount of \$ 0.00, trade-in amount of \$ 0.00, subtotal of \$ 5.00, tax of \$ 0.25, and a total of \$ 5.25. The bottom navigation bar includes icons for REGISTER: 114, ITEMS, CUSTOMERS, TRANSACTIONS, ORDERS / REPAIRS, and APPOINTMENTS. At the bottom left, there are buttons for 'Sale', 'Return', 'TradeIn', 'TradeIn: Store Credit', 'New', 'Used', and 'Condition: A - A'.

Suspend will place the invoice on hold.

Cancel transaction will remove the current invoice, clear all items, and provide you with a blank one to work from.

Change customer will allow you to enter a customer number. If you need to search by name, you can do that through the customer tab.

Change condition changes the condition of used items.

Change trade-in payment alternates between trading in for store credit or cash.

Change discount changes the discount for the entire invoice. To adjust an individual item, touch on that item.

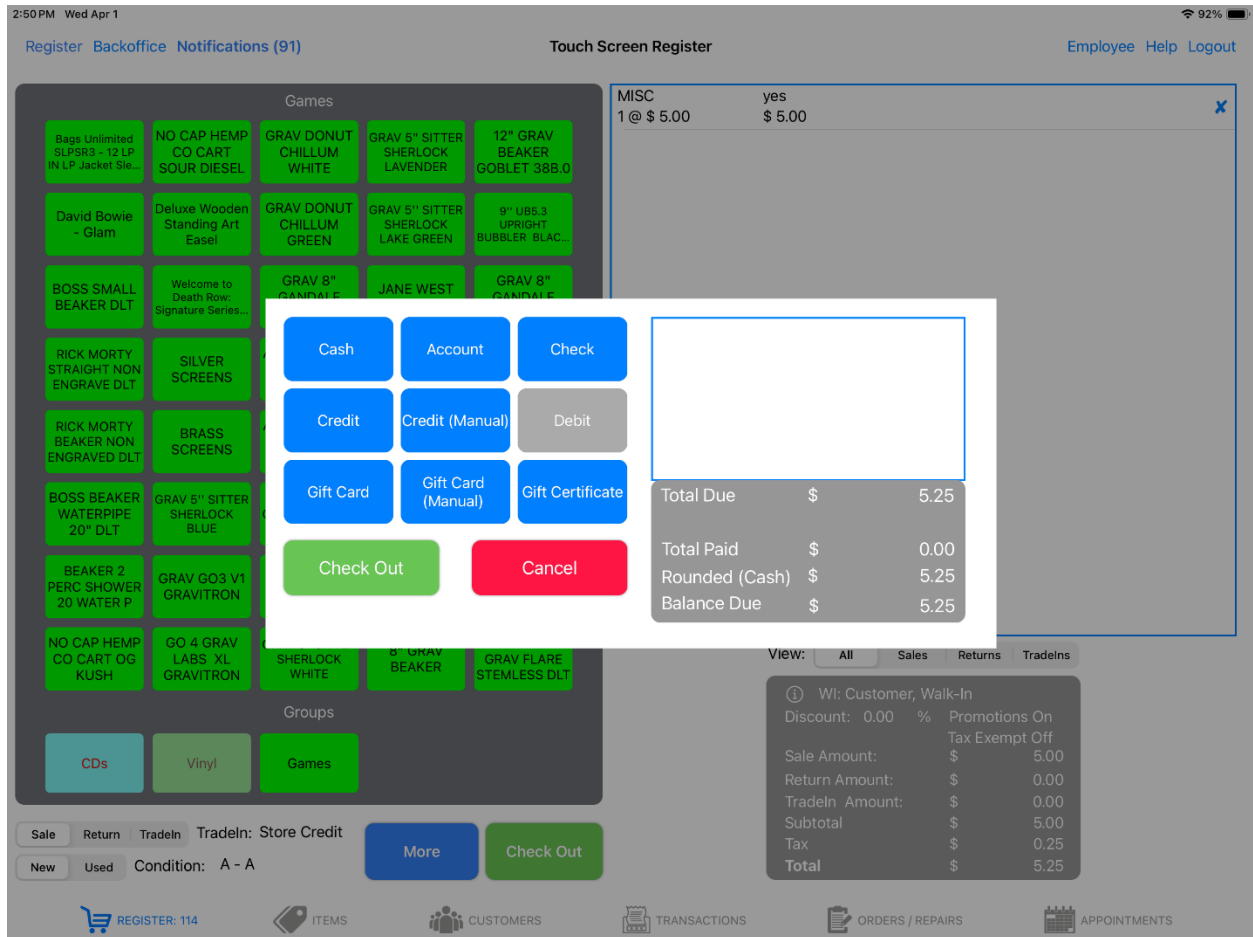
Sell untracked item allows you to sell an item without having it set up in inventory, for a price and cost you lay out when selecting this.

Sell gift card allows you to issue a gift card, either Vantiv or internal.

Gift card balance allows you to check the outstanding balance on a gift card.

Open Drawer opens a drawer if one is configured in settings.

Checking Out

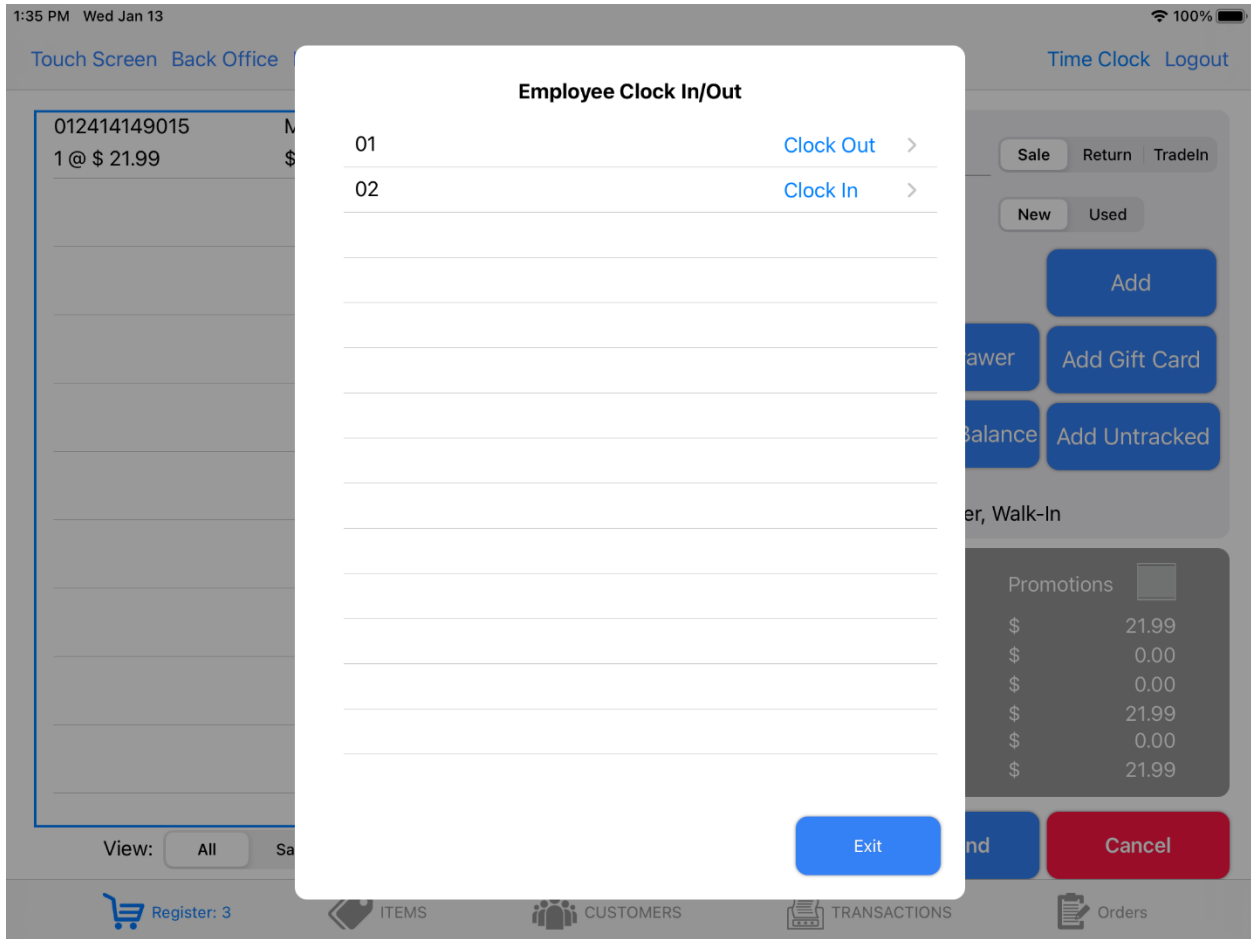


The checkout screen allows you to enter the types of currencies that are being used by the customer.

Clicking a button will allow you to enter a payment of that type. Once you've added the payment, you can clear it out in the list to the right.

If you're using a credit card or gift card method that allows for manual transactions, you'll need to hit the "manual" button to the right of the normal method.

Time Clock



The time clock allows your employees to clock in or out. This can be reached from either version of the register by clicking on the Time Clock link next to the Logout link in the upper right-hand corner.

Once there, simply click clock in or clock out next to the employee who needs to do so. If the option is enabled for passwords to be required for this, they'll need to enter them now.

For editing shifts, you'll need to go through the backoffice.

Notifications


1:29 PM Wed Jan 13

100%


< Register: 22

12-02-2020 10:04:26	Import completed. 1 records imported; 0 records failed.	Mark Unread
10-19-2020 14:59:42	A new order has come in from Shopify, with an order ID of 2841367117977	Mark Unread
10-19-2020 13:54:24	An order from Shopify has been cancelled, with an order ID of 28412455...	Mark Unread
10-19-2020 13:45:58	A new order has come in from Shopify, with an order ID of 2841245548697	Mark Unread
09-29-2020 16:57:11	A new order has come in from Shopify, with an order ID of 2784328843417	Mark Unread
09-29-2020 16:56:36	A new order has come in from WooCommerce, with an order ID of 686	Mark Unread
09-28-2020 16:54:55	A new order has come in from Shopify, with an order ID of 2781793910937	Mark Unread
09-28-2020 16:53:20	A new order has come in from Shopify, with an order ID of 2781790503065	Mark Unread
09-28-2020 16:35:33	A new order has come in from WooCommerce, with an order ID of 645	Mark Unread
09-28-2020 16:20:48	A new order has come in from Shopify, with an order ID of 2781717954713	Mark Unread
09-28-2020 16:17:40	A new order has come in from WooCommerce, with an order ID of 592	Mark Unread
09-28-2020 14:52:43	A new order has come in from Shopify, with an order ID of 2781502308505	Mark Unread
09-28-2020 14:29:22	A new order has come in from WooCommerce, with an order ID of 500	Mark Unread

Show Read Notifications [Mark All Read](#)

 Register: 22

 ITEMS

 CUSTOMERS

 TRANSACTIONS

 Orders

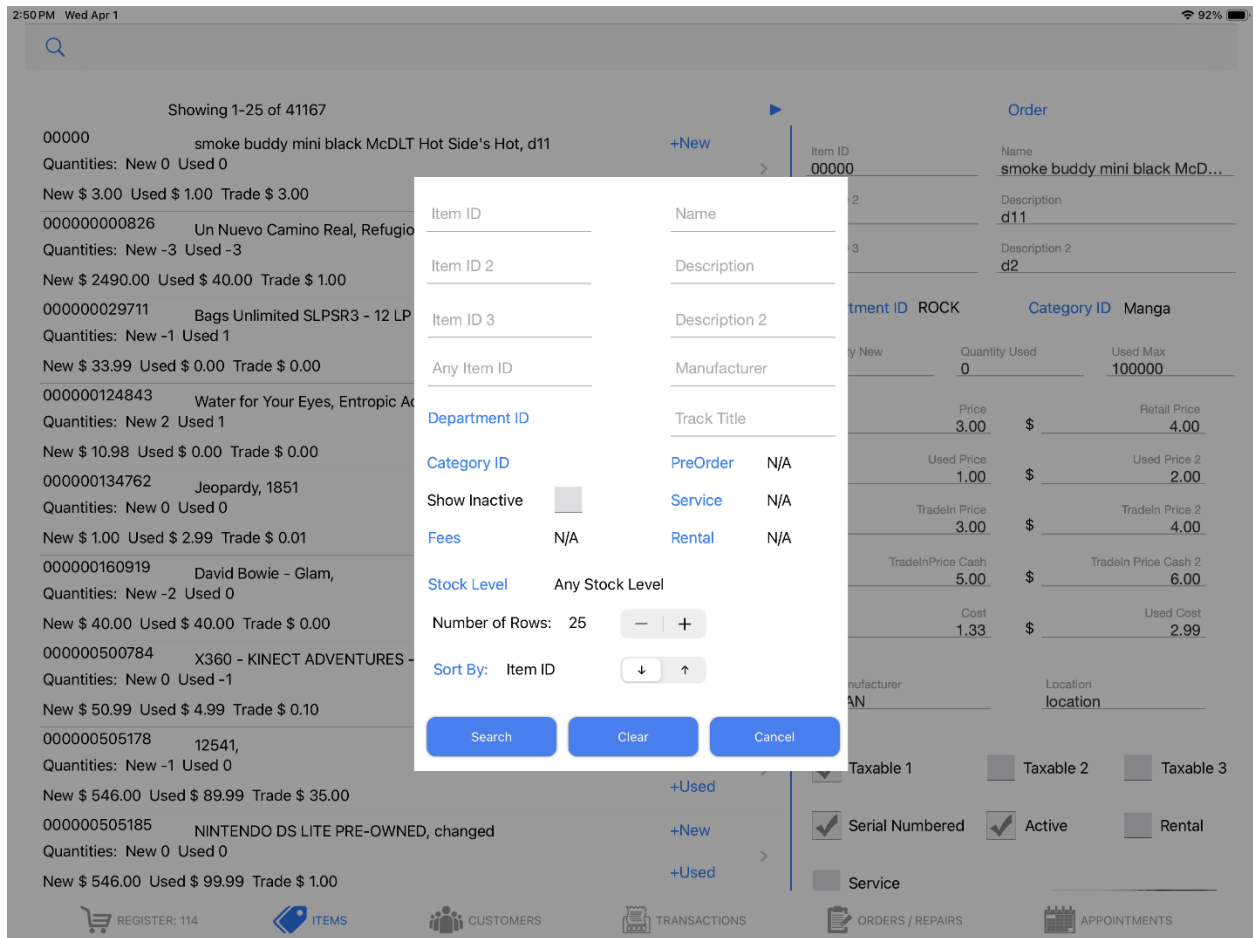
The notification system allows you to know when events happen within the system that you might need to know about, such as an ecommerce order coming in or an import through the backoffice completing.

By default, when you enter this screen only notifications you have not marked as read will show. You can show read notifications by checking the box in the lower left.

You can mark notifications read individually to the right of the notification, or mark all read using the bottom center button.

Notifications and their read/unread status are shared between all stations and the backoffice.

Item Searches



You can reach the item search screen by tapping the items icon along the bottom strip, then clicking the magnifying glass in the top left.

When doing a search, the Item ID fields look for exact matches, as do the quantity fields. The name, description, description 2, and manufacturer are contains searches – searching for a name of Madden, for instance, will find Madden 2016.

For fields highlighted in blue, touch them to bring up an interface to change your search.

You can sort by the primary item number or the item name by tapping on the sort by label.

Once you do the search, you'll get a results screen that looks like the below:

Showing 1-25 of 41167
Order

<p>00000 smoke buddy mini black McDLT Hot Side's Hot, d11 +New</p> <p>Quantities: New 0 Used 0 +Used</p> <p>New \$ 3.00 Used \$ 1.00 Trade \$ 3.00</p> <hr/> <p>00000000826 Un Nuevo Camino Real, Refugio Norteno +New</p> <p>Quantities: New -3 Used -3 +Used</p> <p>New \$ 2490.00 Used \$ 40.00 Trade \$ 1.00</p> <hr/> <p>00000029711 Bags Unlimited SLPSR3 - 12 LP IN LP Jacket Sleeve , Bu Slpsr3... +New</p> <p>Quantities: New -1 Used 1 +Used</p> <p>New \$ 33.99 Used \$ 0.00 Trade \$ 0.00</p> <hr/> <p>00000124843 Water for Your Eyes, Entropic Advance +New</p> <p>Quantities: New 2 Used 1 +Used</p> <p>New \$ 10.98 Used \$ 0.00 Trade \$ 0.00</p> <hr/> <p>00000134762 Jeopardy, 1851 +New</p> <p>Quantities: New 0 Used 0 +Used</p> <p>New \$ 1.00 Used \$ 2.99 Trade \$ 0.01</p> <hr/> <p>00000160919 David Bowie - Glam, +New</p> <p>Quantities: New -2 Used 0 +Used</p> <p>New \$ 40.00 Used \$ 40.00 Trade \$ 0.00</p> <hr/> <p>00000500784 X360 - KINECT ADVENTURES - UNOPENED, +New</p> <p>Quantities: New 0 Used -1 +Used</p> <p>New \$ 50.99 Used \$ 4.99 Trade \$ 0.10</p> <hr/> <p>00000505178 12541, +New</p> <p>Quantities: New -1 Used 0 +Used</p> <p>New \$ 546.00 Used \$ 89.99 Trade \$ 35.00</p> <hr/> <p>00000505185 NINTENDO DS LITE PRE-OWNED, changed +New</p> <p>Quantities: New 0 Used 0 +Used</p> <p>New \$ 546.00 Used \$ 99.99 Trade \$ 1.00</p>	<p>Item ID <u>00000</u> Name <u>smoke buddy mini black McD...</u></p> <p>Item ID 2 <u>test</u> Description <u>d11</u></p> <p>Item ID 3 <u>5</u> Description 2 <u>d2</u></p> <p>Department ID <u>ROCK</u> Category ID <u>Manga</u></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%;">Quantity New</td> <td style="width: 33%;">Quantity Used</td> <td style="width: 33%;">Used Max</td> </tr> <tr> <td style="text-align: center;">0</td> <td style="text-align: center;">0</td> <td style="text-align: center;">100000</td> </tr> </table> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%; text-align: right;">Price</td> <td style="width: 33%;"></td> <td style="width: 33%; text-align: right;">Retail Price</td> </tr> <tr> <td style="text-align: right;">\$ 3.00</td> <td></td> <td style="text-align: right;">\$ 4.00</td> </tr> <tr> <td style="text-align: right;">Used Price</td> <td></td> <td style="text-align: right;">Used Price 2</td> </tr> <tr> <td style="text-align: right;">\$ 1.00</td> <td></td> <td style="text-align: right;">\$ 2.00</td> </tr> <tr> <td style="text-align: right;">TradeIn Price</td> <td></td> <td style="text-align: right;">TradeIn Price 2</td> </tr> <tr> <td style="text-align: right;">\$ 3.00</td> <td></td> <td style="text-align: right;">\$ 4.00</td> </tr> <tr> <td style="text-align: right;">TradeInPrice Cash</td> <td></td> <td style="text-align: right;">TradeIn Price Cash 2</td> </tr> <tr> <td style="text-align: right;">\$ 5.00</td> <td></td> <td style="text-align: right;">\$ 6.00</td> </tr> <tr> <td style="text-align: right;">Cost</td> <td></td> <td style="text-align: right;">Used Cost</td> </tr> <tr> <td style="text-align: right;">\$ 1.33</td> <td></td> <td style="text-align: right;">\$ 2.99</td> </tr> </table> <p>Manufacturer <u>MAN</u> Location <u>location</u></p> <p><input checked="" type="checkbox"/> Taxable 1 <input type="checkbox"/> Taxable 2 <input type="checkbox"/> Taxable 3</p> <p><input checked="" type="checkbox"/> Serial Numbered <input checked="" type="checkbox"/> Active <input type="checkbox"/> Rental</p> <p><input type="checkbox"/> Service</p>	Quantity New	Quantity Used	Used Max	0	0	100000	Price		Retail Price	\$ 3.00		\$ 4.00	Used Price		Used Price 2	\$ 1.00		\$ 2.00	TradeIn Price		TradeIn Price 2	\$ 3.00		\$ 4.00	TradeInPrice Cash		TradeIn Price Cash 2	\$ 5.00		\$ 6.00	Cost		Used Cost	\$ 1.33		\$ 2.99
Quantity New	Quantity Used	Used Max																																			
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\$ 3.00		\$ 4.00																																			
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TradeIn Price		TradeIn Price 2																																			
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TradeInPrice Cash		TradeIn Price Cash 2																																			
\$ 5.00		\$ 6.00																																			
Cost		Used Cost																																			
\$ 1.33		\$ 2.99																																			

REGISTER: 114
 ITEMS
 CUSTOMERS
 TRANSACTIONS
 ORDERS / REPAIRS
 APPOINTMENTS

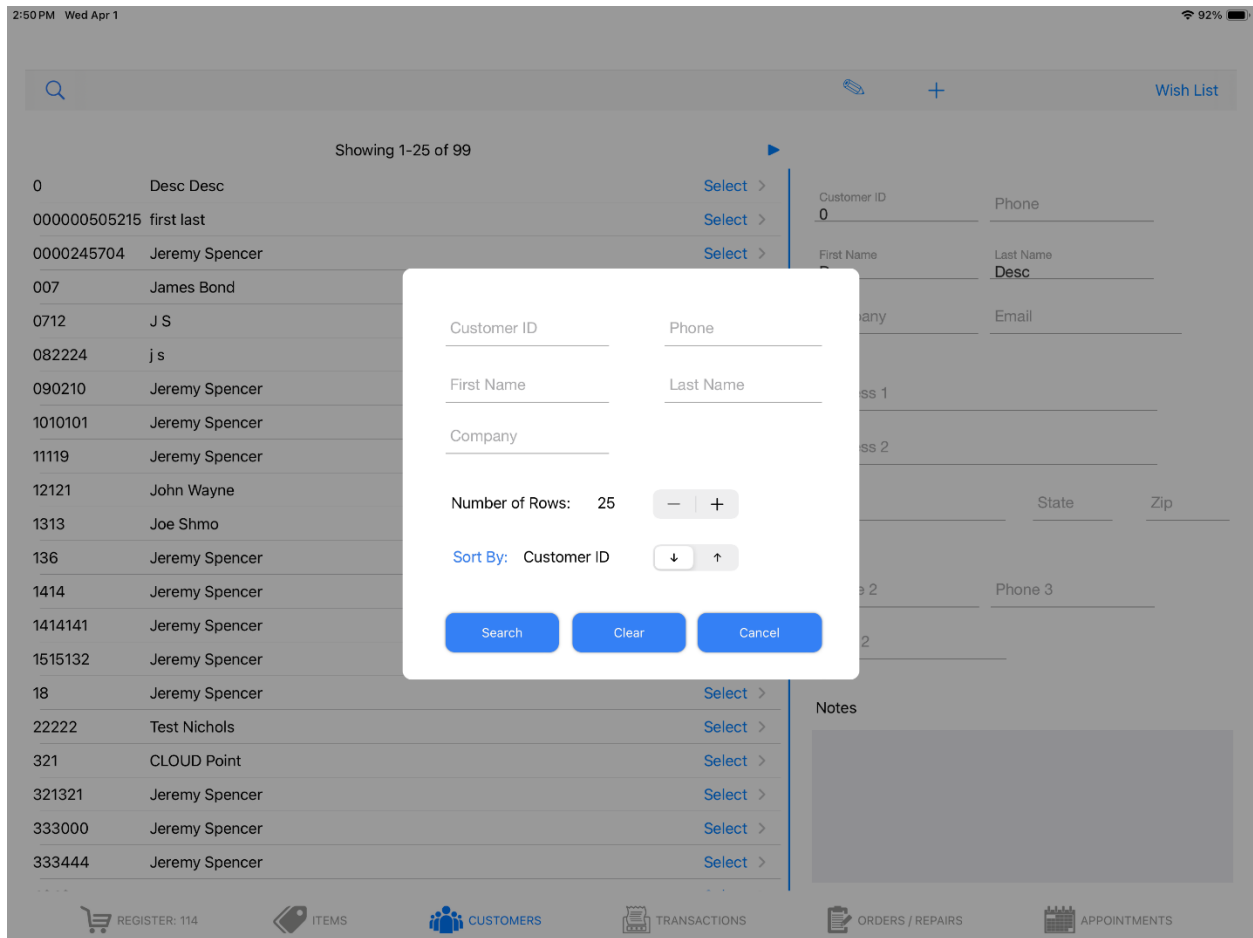
The left hand side is dominated by the list of items on the current page. You can set how many appear in this at a time on the search screen.

If more than that number are in the results, than above the list of items will be labels that allow you to tab to the next page, and if not on the first page the previous page.

Tapping on an item – not the ‘add new’ or ‘add used’ label but the item itself – will allow you to see the details on the item to the right-hand side.

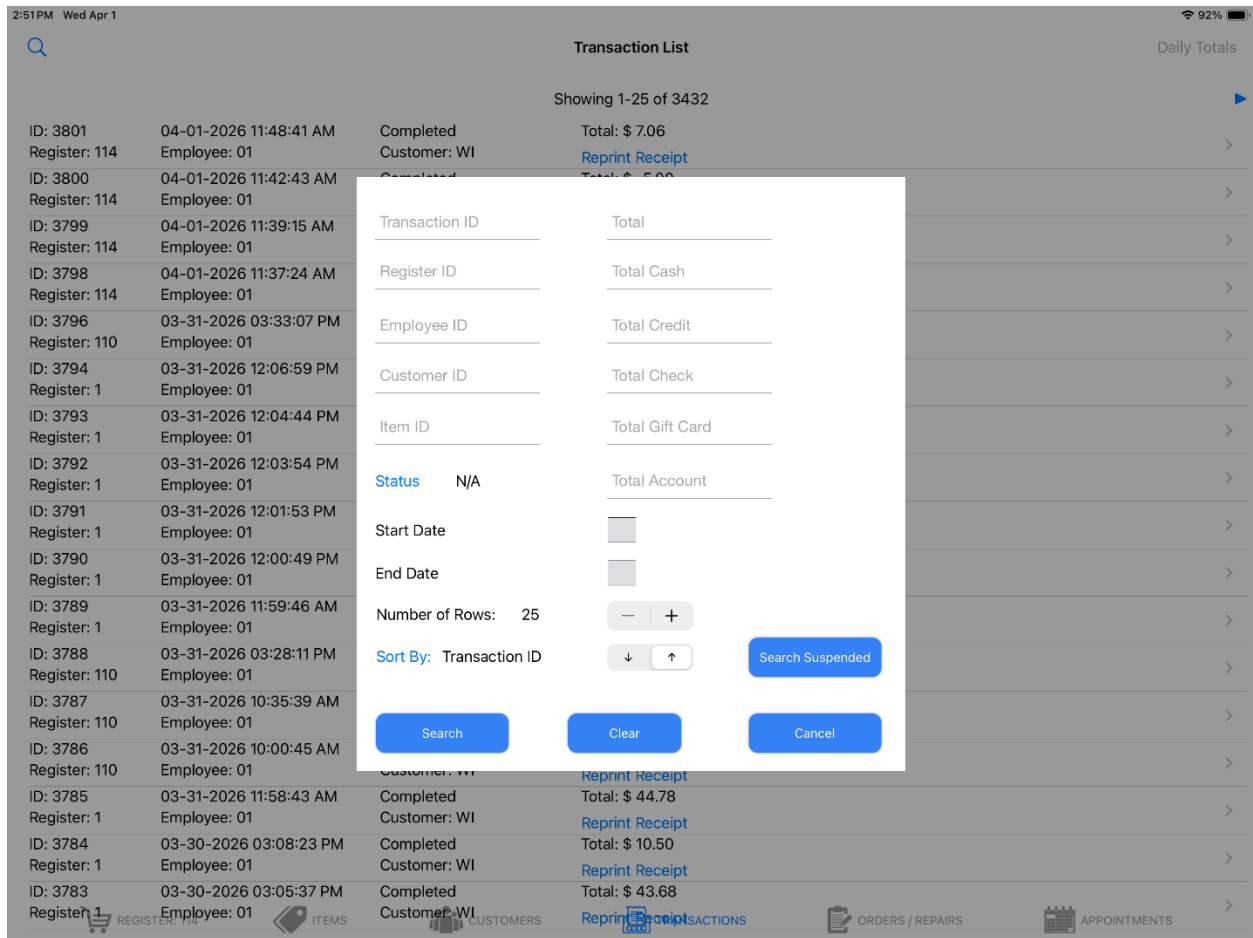
Touching the ‘add new’ or ‘add used’ labels will place the item on the invoice with that condition.

Customer Search



Similar to the item search, you can search for either an exact id or a number of other fields. However, unlike items, you can add a customer from the iPad. To initiate this, rather than Search you'll hit the New Customer button.

Transaction Search



The transaction search will allow you to look up past transactions, useful when someone wants a refund or when there is a problem where the history is needed.

In addition to the search, there are two other functions available through this screen.

Find suspended transactions allows you to recall transactions that have been placed on hold using the suspend buttons on the transaction screen. Going through this will allow you to reopen those transactions in order to complete them

Tapping on a transaction list item will bring up the transaction's details.

For the report, you can set a start date and time, and fill in the station number you're wanting to run the report for.



Transaction List

Daily Totals

Showing 1-25 of 3432

ID: 3801 Register: 114	04-01-2026 11:48:41 AM Employee: 01	Completed Customer: WI	Total: \$ 7.06 Reprint Receipt	>
ID: 3800 Register: 114	04-01-2026 11:42:43 AM Employee: 01	Completed Customer: WI	Total: \$ -5.00 Reprint Receipt	>
ID: 3799 Register: 114	04-01-2026 11:39:15 AM Employee: 01	Completed Customer: WI	Total: \$ -5.00 Reprint Receipt	>
ID: 3798 Register: 114	04-01-2026 11:37:24 AM Employee: 01	Completed Customer: WI	Total: \$ -5.00 Reprint Receipt	>
ID: 3796 Register: 110	03-31-2026 03:33:07 PM Employee: 01	Canceled Customer: WI	Total: \$ 57.75	>
ID: 3794 Register: 1	03-31-2026 12:06:59 PM Employee: 01	Completed Customer: WI	Total: \$ 35.90 Reprint Receipt	>
ID: 3793 Register: 1	03-31-2026 12:04:44 PM Employee: 01	Completed Customer: WI	Total: \$ 33.31 Reprint Receipt	>
ID: 3792 Register: 1	03-31-2026 12:03:54 PM Employee: 01	Completed Customer: WI	Total: \$ 71.80 Reprint Receipt	>
ID: 3791 Register: 1	03-31-2026 12:01:53 PM Employee: 01	Completed Customer: WI	Total: \$ 35.90 Reprint Receipt	>
ID: 3790 Register: 1	03-31-2026 12:00:49 PM Employee: 01	Completed Customer: WI	Total: \$ 35.90 Reprint Receipt	>
ID: 3789 Register: 1	03-31-2026 11:59:46 AM Employee: 01	Completed Customer: WI	Total: \$ 35.90 Reprint Receipt	>
ID: 3788 Register: 110	03-31-2026 03:28:11 PM Employee: 01	Completed Customer: WI	Total: \$ 6.30 Reprint Receipt	>
ID: 3787 Register: 110	03-31-2026 10:35:39 AM Employee: 01	Completed Customer: WI	Total: \$ 43.68 Reprint Receipt	>
ID: 3786 Register: 110	03-31-2026 10:00:45 AM Employee: 01	Completed Customer: WI	Total: \$ 35.69 Reprint Receipt	>
ID: 3785 Register: 1	03-31-2026 11:58:43 AM Employee: 01	Completed Customer: WI	Total: \$ 44.78 Reprint Receipt	>
ID: 3784 Register: 1	03-30-2026 03:08:23 PM Employee: 01	Completed Customer: WI	Total: \$ 10.50 Reprint Receipt	>
ID: 3783 Register: 1	03-30-2026 03:05:37 PM Employee: 01	Completed Customer: WI	Total: \$ 43.68 Reprint Receipt	>

- REGISTER: 114
- ITEMS
- CUSTOMERS
- TRANSACTIONS
- ORDERS / REPAIRS
- APPOINTMENTS

< Transaction List

Daily Totals

Start: Apr 1, 2026 12:00 AM End: Apr 1, 2026 11:59 PM [Get Report](#)

Sales Totals for all Employees and Register #114 from 4/1/2026 - 4/1/2026

Net Sales:	\$7.06
Tax 1:	\$0.00
Tax 2:	\$0.00
Tax 3:	\$0.00
Trades:	(\$15.00)
Gift Cards Sold:	\$0.00
Repair Deposits:	\$0.00
SO Deposits:	\$0.00
Cost of Goods:	\$0.00
Tender Types	
Cash:	(\$7.95)
Check:	\$0.00
Credit:	\$0.00
Account:	\$0.00
Gift:	\$0.00
Prepaid:	\$0.00
Rounding:	\$0.01
New:	\$7.06
Used:	\$0.00

- REGISTER: 114
- ITEMS
- CUSTOMERS
- TRANSACTIONS
- ORDERS / REPAIRS
- APPOINTMENTS

Orders

2:51 PM Wed Apr 1

92%



Special Order List

Repairs eCommerce

Showing 1-25 of 26

ID: 95 Item: 012414149015 Customer: CUSTFIX	Order Date: 06-18-2025 Pickup Date: 06-18-2025	Price: \$ 22.98 Deposit: \$ 0.00	Pick Up Add Deposit Cancel
ID: 94 Item: 011105022811 Customer: CUSTFIX	Order Date: 06-18-2025 Pickup Date: 06-18-2025	Price: \$ 29.99 Deposit: \$ 0.00	Pick Up Add Deposit Cancel
ID: 93 Item: LONGITEM Customer: TEST	Order Date: 06-12-2024 Pickup Date: 06-12-2024	Price: \$ 0.00 Deposit: \$ 0.00	Pick Up Add Deposit Cancel
ID: 64 Item: 031719209712 Customer: 54325	Order Date: 04-02-2023 Pickup Date: 01-01-2011	Price: \$ 15.99 Deposit: \$ 23.98	Pick Up Add Deposit Cancel
ID: 48 Item: 000000134762 Customer: 877	Order Date: 07-12-2022 Pickup Date: 07-12-2022	Price: \$ 0.00 Deposit: \$ 0.00	Pick Up Add Deposit Cancel
ID: 47 Item: 000000505208 Customer: 877	Order Date: 07-11-2022 Pickup Date: 01-01-2011	Price: \$ 555.00 Deposit: \$ 53.00	Pick Up Add Deposit Cancel
ID: 45 Item: ITEMIDCHANGE Customer: 97979	Order Date: 07-01-2022 Pickup Date: 01-01-2011	Price: \$ 0.00 Deposit: \$ 0.00	Pick Up Add Deposit Cancel
ID: 44 Item: 000000528108 Customer: 5553	Order Date: 07-01-2022 Pickup Date: 01-01-2011	Price: \$ 555.00 Deposit: \$ 3.00	Pick Up Add Deposit Cancel
ID: 42 Item: 000010201220	Order Date: 07-01-2022 Pickup Date: 05-01-2012	Price: \$ 16.98 Deposit: \$ 7.00	Pick Up Add Deposit



REGISTER: 114



ITEMS



CUSTOMERS



TRANSACTIONS



ORDERS / REPAIRS



APPOINTMENTS

Orders are for handling special order or preorder items.

You can create an order by selling a preorder, or trying to sell an out of stock item with stock prompting turned on within your ExtremePOS.

Go through orders to pick one of these up. You can search by the item that's being picked up or the customer ID.

Finally, note that the amount they've deposited will be reflected on the checkout screen, not through an adjustment to the price of the item.

Ecommerce Orders

2:51 PM Wed Apr 1

92%

< Special Order List

eCommerce Order List

Order ID: 161.0	Date: 11-01-2021 14:08:03	Status: Awaiting Ful...	Total Price: \$ 0.00	Shipping: \$ 0.00	>
Order ID: 164.0	Date: 11-01-2021 15:25:55	Status: Awaiting Pi...	Total Price: \$ 0.00	Shipping: \$ 0.00	>
Order ID: 165.0	Date: 11-01-2021 16:02:36	Status: Awaiting Sh...	Total Price: \$ 0.00	Shipping: \$ 35.48	>
Order ID: 174.0	Date: 02-04-2022 13:34:40	Status: Awaiting Ful...	Total Price: \$ 0.00	Shipping: \$ 0.00	>
Order ID: 175.0	Date: 09-08-2022 16:32:46	Status: Awaiting Ful...	Total Price: \$ 0.00	Shipping: \$ 0.00	>
Order ID: 462...	Date: 09-08-2022 16:49:44	Status: Processing	Total Price: \$ 50.00	Shipping: \$ 0.00	>
Order ID: 462...	Date: 09-08-2022 16:57:50	Status: Processing	Total Price: \$ 50.00	Shipping: \$ 0.00	>
Order ID: 475...	Date: 12-07-2022 15:47:35	Status: Processing	Total Price: \$ 55.00	Shipping: \$ 0.00	>
Order ID: 178.0	Date: 12-08-2022 08:56:53	Status: Awaiting Ful...	Total Price: \$ 0.00	Shipping: \$ 0.00	>
Order ID: 503...	Date: 07-20-2023 10:42:55	Status: Processing	Total Price: \$ 3.00	Shipping: \$ 0.00	>
Order ID: 184.0	Date: 07-20-2023 14:16:05	Status: Awaiting Sh...	Total Price: \$ 0.00	Shipping: \$ 0.00	>

Show Completed Orders

 REGISTER: 114

 ITEMS

 CUSTOMERS

 TRANSACTIONS

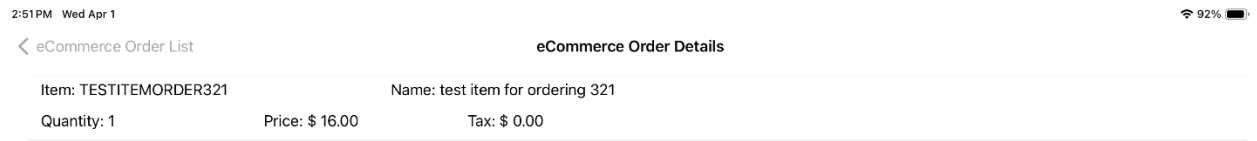
 ORDERS / REPAIRS

 APPOINTMENTS

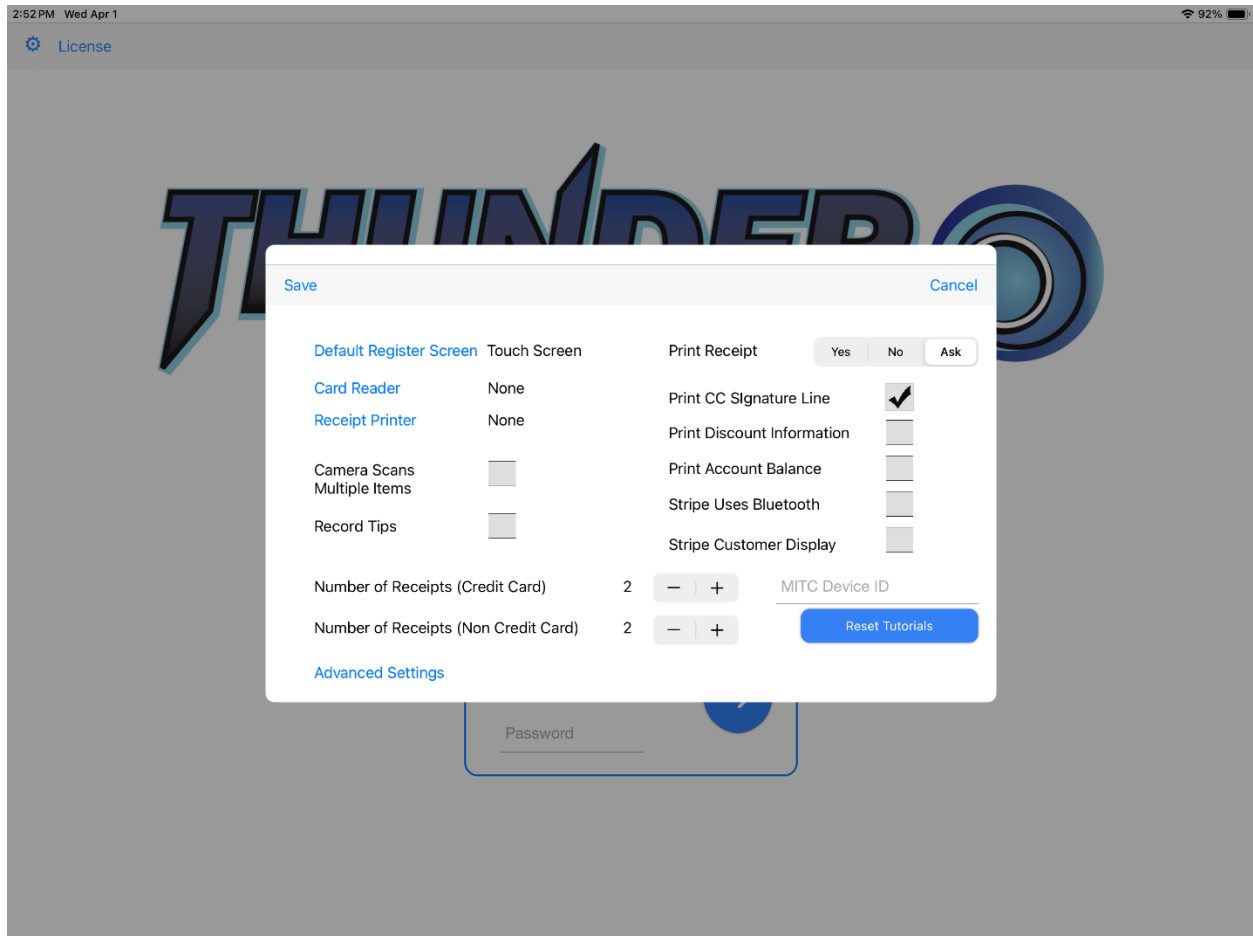
Going into ecommerce orders, which is found in the top-right of the orders section, will show you orders that have been placed through an integrated WooCommerce or Shopify store. By default, you'll only see the ones you have not completed by shipping them.

Completed orders may be shown using the checkbox in the lower left of the screen.

You can see the items on any order by tapping it, which will take you to a details screen as below:



Settings



Before using the program, you'll need to configure your settings.

Default Register Screen allows you to choose between the touch register and the non-touch register when you first log in to the program. You can switch between the screens on the fly, but this changes the default.

Below that are settings to allow you to set up the hardware being used.

Number of Receipts affects the default numbers of receipts printed, presuming you have a receipt printer configured to use.

Demo Disclaimer

The demo databases are available to try out the software, but should not be used for actually conducting business. All demo data is reset on a nightly basis.